

CITY OF GLENWOOD SPRINGS POLICE DEPARTMENT

101 W. 8th Street, Glenwood Springs, CO 81601
Phone (970) 384-6500 Fax (970) 928-0162
www.glenwoodpolice.com

Policies for Issuance and Use of Free Residential Parking Permits

1. The areas eligible for issuance of residential parking permits will be as follows:
 - Pitkin Avenue – 800 and 900 blocks
 - Colorado Avenue – 700, 800, and 900 blocks
 - Grand Avenue – 700, 800, and 900 blocks
 - Cooper Avenue – 700, 800, and North half of 900 block (addresses 900 thru 916)
 - Blake Avenue – 700 block
 - 7th St – 200, 300, and 400 blocks
 - 8th St – 100, 200, 300, and 400 blocks
 - 9th St – 100, 200, 300, and 400 blocks
 - 10th St – 200 block
2. Up to two (2) resident permits and one (1) guest permits will be issued to each legal dwelling unit with an address within the eligible area. (Permits will not be issued to business owners or employees who do not live at the place of business.)
3. A legal dwelling unit can be a single family residence, townhome, residential condominium, apartment unit, duplex/triplex unit, or accessory dwelling unit.
4. Parking permits will be valid for a time period specified on the permit. Initial parking permits will be valid for a period between 6 and 12 months, depending upon the location. Renewal permits will be issued for the subsequent 12-month period. Permits may be renewed anytime within 30 days prior to the expiration of the permit. Old permits must be turned in to the City concurrently with the issuance of a new permit. (This idea is intended to stagger the renewal time so that not all permits are up for renewal at the same time.)
5. A database of addresses eligible for a parking permit will be developed. Applicants for a residential parking permit (including renewal of a permit) will be required to present proof of residency within the permit area by presenting documentation verifying their place of residence, such as a current drivers license, current lease agreement, utility (water, sewer, gas, etc.) bill, etc. Applicants will also be required to furnish a copy of the vehicle registration(s) indicating the license plate number(s) of the vehicle(s) on which the residential permit will be displayed. Permits will not be issued for improperly licensed vehicles.
6. Parking permits will be designated for use only in the block in which the resident lives (for example: someone who lives at 888 Pitkin Ave will receive a permit to

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park anywhere in the 800 block of Pitkin Ave). The valid block will be indicated on the permit. Parking permits will not be issued for specific parking spaces, but instead will be valid for any space in the designated block. Specific parking spaces will not be reserved.

7. Where extenuating circumstances make it infeasible for a resident to park within the block in which they live, a permit may be issued for use in a designated adjoining block of parking lot.
8. A \$10.00 fee will be charged for replacement of a lost residential or guest parking permit.
9. Parking permits shall be displayed on the rearview mirror (or other prominent location as near as possible to such location) clearly visible to parking enforcement officers. Display of residential parking permit will exempt a vehicle from 2-hour parking restrictions. Permits are not valid in 15-minute or 30-minute parking zones or in handicap parking spaces.
10. Parking permits shall not be sold or leased. Residential parking permits may be used only by the residents of dwelling units within the eligible area.
11. Parking permits remain the property of the City and shall be returned to the City upon request. When a resident moves from the parking permit area, the permit shall be returned to the City.
12. Guest permits shall not be sold or leased. Guest permits may be loaned to visitors for use only while the guest is visiting the host address. Guest permits may be used for no more than 5 consecutive days and for no more than 10 days total in any given month.
13. Permits will be available from the Police Dept at City Hall (Garden Level, 101 W 8th St), or through the Police Website at www.glenwoodpolice.com.
14. Improper use of parking permits will be grounds for revocation of the permit. Vehicles displaying revoked permits will be subject to issuance of a citation as if no parking permit were displayed.

For any questions not answered by this document, please contact the City's Transportation Manager in the Engineering Department by calling (970) 384-6437, or contact the Police Department's front desk staff during normal business hours by calling (970) 384-6500 or email: pdclerk@glenwoodpolice.com.